



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SWARGIYA BISHWANATH SINGH SHARMA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Lakshman Jha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06243358110
Mobile no.	9430016420
Registered Email	principalsbsscollege@gmail.com
Alternate Email	drvkssbss23@gmail.com
Address	N.H. 31, Subhash Chowk
City/Town	Begusarai
State/UT	Bihar
Pincode	851101

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Shri Shyam Nandan Singh
Phone no/Alternate Phone no.	06243358110
Mobile no.	9430619445
Registered Email	principalsbsscollege@gmail.com
Alternate Email	drvksbss23@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<u>https://www.sbsscollegebegusarai.com/agar.php</u>	
4. Whether Academic Calendar prepared during the year	No	

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.06	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC**10-Aug-2013****7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/','public').'/public/index.php/admin/get_file?file_path=' . encrypt('Postacc/Special_Status/' . \$instdata->upload_special_status)}{'

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by the statutory committee of the university and teachers actively participate in its designing. For its effective implementation, prior to the commencement of the new session, an action plan is prepared in all departments under the persuasion of all heads. As per need and guidelines of all the departments, master routine is prepared by the routine committee of the college for smooth running of the classes. As per the master routine, all the concerned departments prepare and display their own routine. By effective teaching method and periodic departmental tests, the action plan is implemented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is collected from all stakeholders and analyzed for the reviewing quality policy. The College has a system of receiving feedback from students, the alumni, guest faculty. These inputs are looked into while revamping the curriculum wherever possible. By means of a feedback mechanism, the teacher is made aware of the drawbacks he/she has to rectify in order to step up his/her capability as a teacher. Suggestions from students and parents are always welcomed and incorporated into wherever possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	4262	0	2329
BCom	Bachelor of Commerce	648	0	178
BSc	Bachelor of Science	1100	0	677
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3184	0	10	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	2	2	2	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every department of the college has its own way of mentoring mechanism. But mostly done one-to-one mentoring is done. Special care has also been taken for students coming from rural and disadvantaged groups.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows Evaluation system of the University. The criteria, weightage and schedule are communicated by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar of Lalit Narayan Mithila University, Darbhanga prepares its academic calendar and circulated in its different constituent units for its implementation. The concerned institute discusses it

in the meeting organized with department heads and finally implemented in different programmes and courses. As per academic calendar, the departments complete the syllabus in the stipulated time frame.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International																					
No Data Entered/Not Applicable !!!																							
3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Name of the Department</td><td colspan="2" style="width: 50%;">Number of PhD's Awarded</td></tr> <tr> <td colspan="3" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> </table>			Name of the Department	Number of PhD's Awarded		No Data Entered/Not Applicable !!!																	
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No Data Entered/Not Applicable !!!																							
3.3.3 – Research Publications in the Journals notified on UGC website during the year																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Type</td><td style="width: 25%;">Department</td><td style="width: 25%;">Number of Publication</td><td style="width: 25%;">Average Impact Factor (if any)</td></tr> <tr> <td colspan="4" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> <tr> <td colspan="4" style="text-align: center;">No file uploaded.</td></tr> </table>			Type	Department	Number of Publication	Average Impact Factor (if any)	No Data Entered/Not Applicable !!!				No file uploaded.												
Type	Department	Number of Publication	Average Impact Factor (if any)																				
No Data Entered/Not Applicable !!!																							
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department</td><td colspan="2" style="width: 50%;">Number of Publication</td></tr> <tr> <td colspan="3" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> <tr> <td colspan="3" style="text-align: center;">No file uploaded.</td></tr> </table>			Department	Number of Publication		No Data Entered/Not Applicable !!!			No file uploaded.														
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No Data Entered/Not Applicable !!!																							
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Title of the Paper</th><th>Name of Author</th><th>Title of journal</th><th>Year of publication</th><th>Citation Index</th><th>Institutional affiliation as mentioned in the publication</th><th>Number of citations excluding self citation</th></tr> <tr> <td colspan="7" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> <tr> <td colspan="7" style="text-align: center;">No file uploaded.</td></tr> </table>			Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation	No Data Entered/Not Applicable !!!							No file uploaded.						
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No Data Entered/Not Applicable !!!																							
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)																							
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No Data Entered/Not Applicable !!!																							
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Number of Faculty</th><th>International</th><th>National</th><th>State</th><th>Local</th></tr> <tr> <td colspan="5" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> <tr> <td colspan="5" style="text-align: center;">No file uploaded.</td></tr> </table>			Number of Faculty	International	National	State	Local	No Data Entered/Not Applicable !!!					No file uploaded.										
Number of Faculty	International	National	State	Local																			
No Data Entered/Not Applicable !!!																							
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3.4 – Extension Activities																							
3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Title of the activities</th><th>Organising unit/agency/ collaborating agency</th><th>Number of teachers participated in such activities</th><th>Number of students participated in such activities</th></tr> <tr> <td colspan="4" style="text-align: center;">No Data Entered/Not Applicable !!!</td></tr> <tr> <td colspan="4" style="text-align: center;">No file uploaded.</td></tr> </table>			Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	No Data Entered/Not Applicable !!!				No file uploaded.												
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No Data Entered/Not Applicable !!!																							
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nill	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities and academic facilities form the integral part for effective implementation of the curriculum through quality teaching and learning process. The Principal and Routine in-charge in consultation with all HoDs strive to provide conducive ambience by allocation of spaces, classrooms, laboratories, access to computers etc. to different departments along with adequate infrastructural support for carrying out curricular, co-curricular, extracurricular and research activities. Common facilities like sports, separate common rooms for boys and girls, canteen etc. are made available to all. With the permission of sports in-charge, sport's field, sports kits are given to students for sports activities. Each department conducts classes as per the routine and the curriculum in its allocated space. The library has a Library Advisory Committee along with Prof. in-charge library. The college has a library along with reading Hall and student can avail the facilities by showing IDs issued by the college and adhering to rules/procedures of the library. Service is provided to the students at "book issuing and return" counter. In Hall of boys and girls, magazines and newspapers are also displayed. Helps are rendered by library staffs in locating books, journals and reference books. All the departments and laboratories including Library have computers and printers with WiFi facilities and these are accessible to students through proper permission of the authorities. The policies and strategies adopted by the college for maintaining and utilizing physical and academic facilities are:- (i) Augmenting and expanding infrastructures for laboratories, classrooms, sports etc. (ii) Organizing cultural events, games and sports, Yuva Mahotsava, Quiz competitions, Seminar, workshops etc. (iii) Proper allocation of funds for enhancement, maintenance of infrastructure and its optimum utilization. (iv) Acquisition of funds from state, central governments and other funding agencies for augmenting and expanding.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

No Data Entered/Not Applicable !!!

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In accordance with the recommendations of the Lyngdoh Commission, Lalit Narayan Mithila University, Darbhanga has conducted a centralized election in the year 2019-20 for the constitution of Students' union. From our college, one student got selected. Elected representatives of the institution college councillors are active members of internal quality assurance cell and their suggestions are considered for the development of the academic and administrative plans.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of the college consists of mainly two branches- Academic and Administrative. Academic activities of the college are managed by the Principal, Heads of the respective departments and the faculty members, while the administrative activities are governed by the Principal, Bursar, Accountant and Administrative staffs in tune with the directions of Lalit Narayan Mithila University, Begusarai. Apart from these basic management structures of the college, several committees are formed to practice decentralization and participative management. Our college has constituted the following committees:

- Admission Committee • Finance Committee • Anti-Ragging Committee • Staff-Welfare Committee • Sports Committee • Cultural Committee • College Development Committee • Purchase Committee • Library Advisory Committee

The college management is not just run by the higher authorities but there is participation of people from all sections like teaching staff, non-teaching staff and students. Suggestions and inputs from these different groups of people play a major role in decision-making process, which is helpful for the growth of the college in all aspects. Our college also encourages the involvement of society, stakeholders, alumni and parent in its management system. The feedback from these various sections helps to improve the quality of the college. In addition to the above, here we give two specific examples of decentralization and participative management which has been adopted by our college in the last

year: 1. A few years back, there were no girls' toilets available in the college. By taking feedback from students, it has been realized that there must be a separate toilet for girls. The higher authority of our college acted promptly on this problem and a development committee was constituted to build up girls' toilets in the college campus. 2. As per the government directives, it is mandatory that college campuses should be green to promote ecofriendly environment. Our college took this government initiative as a positive feedback and started to work on the strategic plan for making a green campus. In this plantation process, the participation of teachers and students was also crucial as they brought various kinds of plants from different places.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution does not have any role in curriculum development.
Teaching and Learning	The institution keeps strict vigil on the performance of faculty members in and outside the classroom. Regularity and punctuality are mandatory for both teachers and learners. Teachers provide notes, references and time to time tips to learners towards their preparation for examination.
Examination and Evaluation	Examinations are conducted as per the rules of the parent university. Besides, the institution conducts periodical tests to monitor student performance.
Research and Development	The institution promotes and encourages faculty members in research work.
Library, ICT and Physical Infrastructure / Instrumentation	The automation of library is going on. Fencing of the Botanical garden as well as upper storey of the main building and enhancement of classrooms have been completed.
Human Resource Management	Despite the paucity of teachers and clerical staff, the institution manages skilfully the growing burden with the active and proper management of human resource available it.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All relevant information pertaining to the development of the college is displayed in college website.
Student Admission and Support	Online student admission process done by college. SBSS College has own online

portal to take admission.

Examination

Our college is affiliated to Lalit Narayan Mithila University, Darbhanga. Our college is following all examination related rules and code of conduct of parent University in absolute sense.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is not done by the college. External financial audit is done by university.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Lalit Narayan Mithila University, Darbhanga
Administrative	No	Nill	No	Lalit Narayan Mithila University, Darbhanga

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our college regularly organizes parent-teacher meet in which various issues related to students and teachers are discussed to create a healthy academic environment. Parents are also informed about the rules and regulations of the college so that students are in close supervision to their parents. Parents are also made aware of the progress of their wards. Feedback from parents is taken which helps in improving the teaching-learning process as well as the college infrastructure and facilities.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Skill Training 2. Soft Skill Training 3. Personality Development Programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post accreditation, our college has taken the following initiatives: 1. Soft skill development programme for teaching and non-teaching staffs. 2. Implementation of ICT in teaching and learning process 3. All the college buildings have been renovated. 4. Online admission process for students has been implemented. 5. Construction of Badminton and Volleyball courts 6. Wi-Fi facility has been provided in the college campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Plantation drive has been carried out in the campus to promote green environment.
- Promotion of use of bicycles in the campus.
- Plastic (carry bag below 50 microns) and tobacco free campus
- The Institution utilizes a solar hot water plant for supply of hot water in different laboratories of Botany Department. The department has waste processing system (Vermin-culture) which generates manure for the plants and gardens in the campus.
- Use of LED bulbs to reduce power consumption.
- Rain water harvesting system to reduce loss of water during rainy season.
- Solar Energy has been installed in our college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 1. Title of the Practice Learn, Earn Do Good 2. Goal All round development of students so that they can contribute to the strengthening of the nation. 3. Context Our college was established in 1970 with a view of instilling nationalist ideas among the students through quality higher education. With the passage of time lot of changes have occurred in our society and we can survive only when we keep ourselves up-to-date with the pace of the globe. New courses have been introduced without minimizing or ignoring the importance of the traditional courses. These days our college is an amalgam of tradition and modernity and is continuously upgrading the academic standards of our society by providing knowledge both in the traditional courses as well as modern subjects to cater to the needs of the society. 3. The Practice Under the leadership of the Principal, the faculty members, students, alumni, denizens of the society worked together to upgrade and modernize the college in order to improve academic excellence and employability of the students. This college has succeeded in making the following items related to infrastructure: a) Beautifully structured building b) Classes are equipped with interactive smart board and projectors c) Audio – Visual seminar hall with interactive board d) Free high speed Wi – Fi broadband activity e) Well-equipped science laboratories f) Students who are economically and socially deprived are provided scholarships g) We have computers lab for students h) All departments have laptop and desktop computers, printers, scanners, copiers and intercom facility. i) We have air – conditioned Digital Language Lab with 20 computers, j) The college has NSS NCC on the campus k) Our general library is regularly updated and now has around 21,000 approx books l) The college has a fully furnished spacious play ground m) Our administrative section is completely automated with networking and intranet n) We have purified drinking water facility in every nook and corner. o) We have fully furnished a girl hostel. p) We have formed cells like Scholarship cell, Equal Opportunity cell, Centre for Distance Education, Student welfare Cell besides sports club, cultural and fine arts club and staff club. q) Faculty members monitor the proper use of all services, and most of the maintenance of the services is done by a team consisting of the teachers and the students. These infrastructural facilities are crucial to the exposure received by our students, and the college offers these services to the distance education students as and when required. 5. Evidence of Success Infrastructural upgradation has ensured academic excellence and employability of our students in the recent years. The following are a few of the instances: I. Our students have been representing the university teams in various sports/fine Arts/ Elocution Competitions for the last many years. They have proved themselves in kabaddi, at the national level Badminton at state level and participated in Republic Day Parade at Ashok Rajpath, New Delhi . Our college won several medals in sports. 6. Problems Encountered and

Resources Required The college faces a few problems in the effective utilization of our infrastructural resources as detailed below: I. We are not provided with sufficient funds for infrastructural mobilization as per the proposals submitted, and it slows down the pace of our development. II. We

occasionally face scarcity of permanent faculty members. III. Our major deficiency is that we do not have qualified technical assistants and mechanics for the operation and maintenance of the available resources. Our requests for the sanction of posts are yet to be considered by the government. Best

Practice- 2 1. **Title of the Practice** Preservation of Human Values with Modern Learning 2. **Goal** The college aims to produce such students who after acquiring

knowledge and skill are to enter public life with efficiency, sincerity, morality and honesty. To earn money is not bad but to earn money setting aside all norms of morality and honesty is very bad. And this lesson we do not impart only in theory but in practice. First of all we stand the test and keep the

ideal so that there may not be a crisis of faith. In this blind race of materialism, commercialism, consumerism, and professionalism we give practical education to give, control and sympathies because without these qualities even an educated man will become worse than wild beasts. In achieving our goal we put thrust on those human values although we provide them latest courses of study. 3. **The Context** We want to rebuild our nation with the people with high moral ideas and culture as well as with scientific and progressive thoughts. 4.

The Practice We are not profit makers rather we want to use our knowledge, skill, efficiency in the rebuilding of the nation. For this, latest techniques such as e-learning and e-administration are essential. For students we have provided Wi-Fi facility, Language Lab with twenty computers so that they can have access to the best universities and institutes of the world. Our students have always been the leaders in every field and we want to maintain that pace so we have also paid attention to e-administration. e-administration is being implemented in gradual manner. Management Information System (MIS) Software was specially designed to cover the various administrative and financial tasks of the college as per the need of the day. Admission, pay roll, fee collection and accounting reports generation were implemented in the first stage. Staff working in these sections were motivated and trained with some incentives. Now, these sections are fully computerized and managed by a small number of clerical staff. in the second stage, our college has also implemented networking of all the departments and sections through Wi-Fi. Next stage is to implement inter-connectivity among all the departments, office and library for fast communication and transfer of information. However, it needs re-orientation of

staff, students and faculty members with short-term training to handle software. 5. **Evidence of Success** Implementation of e-administration has eased the work of selection of candidates for admission. Admission merit list are

uploaded on the college website, in this way the admission process is transparent. Fee collection and timely deposit of cash have been ensured. Daily accounts register and other reports are automatically generated. Salary report is generated without error in time. Repetitive generation of various types of report demanded by the University, State Government, Central Government and

other agencies are prepared with ease. This has helped the college administration. Despite shortage of clerical staff in comparison to huge structure and diversity of jobs, administration and governance has become effective through e-administration. It is to be mentioned that the success story of e-administration in the College has prompted other institutions also to go for computerization. 6. **Problems Encountered and Resources Required** The first and foremost problem was the re-orientation of the mindset of staff who were accustomed to old practice. Second challenge was to make them ready for training to handle the MIS Software. One strategical problem was to check error during transaction in different activities of staff. The college implemented e-administration in stages. In the first stage, important transactions are preserved manually also. To overcome any error during handling of the new

software, a professional from the software company has also been hired to assist and train our staff. As a matter of fact, any software specially designed needs regular improvements to meet the requirements of end users. As such, one major task is to minutely study and monitor the functioning and report generation process of the software. This task has been effectively handled by Accountant, who is well conversant with statutory needs and software functioning. However, the software company is contacted as and when required to customize programming as per our needs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision statement delineates and nurture hopes that students of our college would have knack for solving growing demands of the society, germinate innovative ideas and would model environment to face global sustainability challenges. We believe that "We can build youth for future" In consonance with the above statement our R D activities are oriented towards amelioration of the society through arsenic and fluoride mitigation strategies in drinking water of Bihar and extension activities. The ultimate goal of meaningful scientific researches and efforts are to solve societal problems and to develop and model technological and scientific marvels towards benevolence of the society. Arsenic and fluoride contaminations in drinking water are rampant and wide prevalent in Bihar. Following essence of the Vision and Mission statement, the college has focused its R D activities towards the benefits of the society. The Mitigation strategies pertaining to Arsenic and Fluoride contaminations have been widely acclaimed nationally and internationally. The college has installed an Arsenic filtration unit to be operated through solar energy in the college campus. Simultaneously, awareness campaigns on clean drinking water are being carried. The action, research has become mutual learning platform for academia and "laboratory has been extended to local population" to solve societal problems. In this was our endeavored to motivate teachers, researchers and students to undertake innovative academic pursuits that meets the humane and societal demands are on the road to success.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

1. Introduction of such subjects keeping in view the placement aspects of students
2. To continue the spoken English course
3. Guiding students for self employment program me
4. Installation of CCTV camera at vital points like canteen, common room etc
5. Programmes to be undertaken for women empowerment with cooperation from self help groups and local artisans